

U.S. Embassy
686 Old Bagamoyo Road
Dar Es Salaam, Tanzania

July 11, 2016

REQUEST FOR QUOTATION for PR5472970 CDC-DGHP-XEROX WORKCENTRE 7855i

Dear Vendor,

The Embassy of the United States of America invites you to submit your quotation for the sale of:

1. XEROX WC 7855i COLOUR MULTIFUNCTION COPIER/PRINTER/SCAN-FULL COLOR /BLACK & WHITE Qty 1pc
2. 097S04166 OFFICE FINISHER Qty 1pc
3. 498K08260 CONVENIENCE STAPLER Qty 1pc
4. 497K05610 MINI WORKING SURFACE Qty 1pc

Note that we will accept quotations for products or services with certifiably equivalent specifications.

Your quotation must be submitted by **17:00 hour's local time on July 21st, 2016.**

If you send a paper quotation (on which our **PR5472970** is clearly stated), it must be in a sealed envelope marked as follows.

GSO - U.S. Embassy Contracting Officer
Quotation Enclosed
PR5472970 CDC-DGHP XEROX WORKCENTRE
686 Old Bagamoyo Road Msasani
Dar es Salaam, Tanzania

The electronic address for submission is darprocurementbid@state.gov.
We encourage you to send both hard copies and soft copies.

-On the e-mail subject line, state that the submission is for **PR5472970 CDC-DGHP XEROX WORKCENTRE**

-On your attached quotation, state that the quotation is for **PR5472970 CDC-DGHP XEROX WORKCENTRE**

The US Government intends to purchase the lowest priced technically acceptable product or service.

All vendors receiving awards over \$25,000 must be registered in the System for Award Management (SAM). When submitting your bids, write your SAM Registration information directly and clearly on your quotation.

We encourage all vendors who may bid either on this solicitation or in the future to start now and complete the SAM registration process at www.sam.gov. Registration will make the award process move much more smoothly and quickly. The registration process is not difficult, provided all instructions are followed carefully. Please see our Embassy Contract Opportunities web page for details or call us if you have questions

Any questions regarding this Request for Quotation must be directed to the Contracting Officer 0685677489 during office hours.

Sincerely,
The Contracting Officer